



PFC MEETING MINUTES

Date:	Tuesday 2nd September 2025	Location:	Community Kitchen SMOC
Time:	7pm-8:30pm (Guide only)		

PFC Committee appointments:

Chairperson: Jannah Smith	Vice Chairperson: Chloe Searle	Operations Champion:
Passive Fundraising: Natalie Debono, Karen Zilber and Gill Thurston	Working Bee Champion:	Community Events & Engagement Coordinator: Emma Irwin, Hrisanthi Doudos, Steph Pulcini and Stacey J
Grants Champion:	PFC Board Member: Colleen Palmer	

Apologies: Candy Booysen, Karen Zilber, Stacey J, Gill Thurston, Colleen Palmer, Steph Pulcini

AGENDA ITEMS

Welcome, Introduction & Acknowledgement of Country - (7.00pm)

The Saint Mary of the Cross community acknowledges that our school is built on the traditional lands of the Woi Wurrung and Boon Wurrung people of the Kulin Nation. We recognise the traditional custodians of this land and pay tribute to the elders past, present and emerging.

1. Reports

- **Treasurer report (Jannah)**
\$34,180 Balance to date.
- **Board update (Colleen)**
No update, Colleen not present - Board has not met (advised by Maria Z)
- **Grants Update (Natalie DeBono)**
 - *Reviewed Smarty Grants; Applied for Villawood grant for Uniform shop stall, they meet later this month to decide*
 - *Real Insurance grant: Applied.*

2. Items from previous meeting

- **Fathers Day stall feedback and update (Nat and Emma)**
Great response, \$1,655.05 revenue
Pay it forward was a huge success \$90.00 - given to k
- **Passive Fundraising update (Nat on behalf of Karen)**
Nil
- **Soccer Goals update (Emma)**
Goals are installed and fixed. Future planning how we can work with Point cook Jets ongoing with sponsorship opportunities
- **Trivia night update (Chloe)**
Tickets on sale from this week. Prizes all donated and host is booked 17/10/25

3. Items to discuss

- **Habitat garden proposal (Gill)**
Nil update, Gill not present
- **Volunteer proposal (Nat)**
Nat discussed plans for QR code to scan and enter details, raffle for big ticket items to draw and publicly thank and acknowledge volunteers at the end of year Christmas night with all school present. Not enough PFC members present to vote, will go to vote in the PFC group poll.

- **Volunteer Thank you dinner proposal (Candy)**
Nil update. Candy not present
- **General Items for discussion**
How to draw in more male volunteers to the PFC community? Discussion concluded, no resolution, potentially having a male social event to increase network and community amongst dads.
- **Uniform sale:**
Cat planning for prep orientation dates 5/11,19/11,3/12. Also discussed increasing need for more storage, shelves being used are currently full. Maria said she will find more empty storage available around the school.

4. Strategy Planning

- **Discuss all new fundraising ideas and plan to the calendar ensuring they don't overlap with school events and are in the interest of our wider community**
 - *Morning coffee and cheer toastie van for a community welcome breakfast.*
 - *Bake sale, at Bunnings.*
 - *Krispy Kreme fundraiser*
 - *Fete (?)*
 - *Zooper Dooper sales; Simone has raised and has ideas around this.*
- **How can we encourage new families to attend meetings/volunteer at events/get involved**
Nat Debono has presented a volunteer recognition and appreciation proposal.

Strategic planning to be continued discussion in upcoming meetings with more input from members.

Meeting Close 8:30pm

**Next monthly meeting Tuesday 30th September 7:00pm - Need to reschedule as this is school holidays.
Jannah to update a new date.**